



Computer Technician

Posted by The Green Top Technology Inc.

Posting Date : 20-May-2025

Closing Date : 16-Nov-2025

Location : Vaughan

Salary : \$\$31.00 to \$38.00 per hour, depending on experience Per Hour

Job Requirements

- **Education:** College diploma
- **Language:** English
- **Years of Experience:** 2 years
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job ID:** DISJ5811400

Job Description:

Hiring Employer: The Green Top Technology Inc.

Work Location: Unit 16A, 51 Caldari Road, Concord, Ontario, L4K 4G3

Position Title: Computer Technician (NOC 22221)

Number of Job Vacancies: 1

Terms of Employment: Permanent, Full-time

Language of Work: English

Start Date: As soon as possible

Wage Range: \$31.00 to \$38.00 per hour, depending on experience

Hours of Work: 30 to 37.5 hours per week

Primary Duties and Responsibilities:

- **Installation and Configuration:** Responsible for installing, configuring, and updating hardware and software systems.
- **Troubleshooting:** Identify and resolve issues related to computers and network systems to ensure smooth operation.
- **Technical Support:** Provide ongoing support to users, ensuring efficient system functionality and addressing user concerns.
- **Maintenance:** Perform routine maintenance of computer systems to ensure longevity and prevent breakdowns.
- **System Security:** Implement and manage security solutions to protect data and network access, ensuring system integrity.

- **Hardware Repair:** Repair and replace damaged or malfunctioning computer hardware to maintain system reliability.
- **Documentation:** Maintain detailed logs of computer system operations and resolved issues for reference and analysis.
- **Network Management:** Assist in managing network infrastructure, including routers, switches, and wireless network devices, to optimize network performance.
- **User Training:** Conduct training sessions for users on new systems, software, and IT best practices to enhance user proficiency.
- **Project Assistance:** Participate in IT projects aimed at enhancing the company's technological infrastructure and improving operational efficiency.

Job Requirements:

- **Education:** Completion of a college diploma, preferably with a major in computer science, information technology, or a related field.
- **Experience:** Minimum of two (2) years of related work experience in a computer technician or IT support role.
- **Computer and technology knowledge:**

Information Technology Infrastructure Library (ITIL)

Device drivers

Networking software

Networking hardware

Networking security

Intranet

Internet

Servers

Desktop applications

File management software

Security software

Multimedia software

Mail server software

Communication software

3D graphic software

Software development

MS Office

Oracle

SQL

TCP/IP

Visual Basic

Benefits:

- Ten (10) paid vacation days per year.
- Free parking available.

To apply, please send your resume and cover letter to:

Email: hr@grntop.com

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: hr@grntop.com

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