



## Construction project manager

Posted by GWC GENERAL CONTRACTORS LTD

**Posting Date :** 09-Jun-2025

**Closing Date :** 06-Dec-2025

**Location :** Kitchener

**Salary :** \$36.25 Per Hour

### Job Requirements

- **Education:** Bachelor's degree
- **Language:** English
- **Years of Experience:** 2 years
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job ID:** DISJ6749961

### Job Description:

#### Tasks

Coordinate subcontractors activities  
Evaluate daily operations  
Plan and organize daily operations  
Select trade subcontractors  
Prepare and submit construction project budget estimates  
Recruit, hire and supervise staff and/or volunteers  
Hire and supervise activities of subcontractors  
Plan and prepare construction schedules and milestones and monitor progress  
Prepare contracts and negotiate revisions, changes and additions to contractual agreements  
Establish and implement policies and procedures for quality control  
Operate CADD and other computer software systems  
Read blueprint, schemas and drawings  
Plan and manage budgets  
Direct the purchase of building materials and land acquisitions  
Develop and implement quality control programs  
Develop risk management plans  
Oversee the analysis of data and information

### **Supervision**

11-15 people

## **Experience and specialization**

### **Computer and technology knowledge**

MS Excel  
MS Office  
MS Outlook  
MS PowerPoint  
MS Word

## **Additional information**

### **Personal suitability**

Efficient interpersonal skills  
Flexibility  
Organized  
Team player  
Values and ethics  
Accountability

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [gwc.ontario@gmail.com](mailto:gwc.ontario@gmail.com)**

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