



SUPERVISOR – RETAIL (NOC-62010)

Posted by 2224871 ALBERTA LTD. O/A DRAYTON VALLEY TEMPO

Posting Date : 07-Aug-2025

Closing Date : 03-Feb-2026

Location : Drayton Valley

Salary : \$23.65 Per Hour

Job Requirements

- **Education:** Secondary (high) school graduation certificate
- **Language:** ENGLISH
- **Years of Experience:** 1 year
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job ID:** DISJ3421238

Job Description:

TITLE: SUPERVISOR – RETAIL (NOC-62010)

EMPLOYER: 2224871 ALBERTA LTD. O/A DRAYTON VALLEY TEMPO

Job details

5829 50th Ave
Drayton Valley, AB
T7A 1J4

On site

23.65 hourly / 35 to 40 hours per week

Permanent employment
Full time

Evening, Shift, Morning, Night, Day, Weekend, Overtime available

Starts as soon as possible

1 vacancy

Overview

Languages

English

Education

Secondary (high) school graduation certificate

Experience

1 year to less than 2 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Retail business

Responsibilities

Tasks

- Assign sales workers to duties
- Hire and train or arrange for training of staff
- Authorize payments by cheque
- Authorize return of merchandise
- Establish work schedules
- Sell merchandise
- Prepare reports on sales volumes, merchandising and personnel matters
- Resolve issues that may arise, including customer requests, complaints and supply shortages
- Organize and maintain inventory
- Supervise and co-ordinate activities of workers

Supervision

- 3-4 people
- Cashiers
- Retail salespersons and sales clerks

Additional information

Transportation/travel information

- Public transportation is available

Personal suitability

- Reliability
- Team player

Employment groups



This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:

Support for newcomers and refugees

- Provides diversity and cross-cultural trainings to create a welcoming work environment for newcomers and/or refugees

Support for youths

- Provides awareness training to employees to create a welcoming work environment for youth

Support for Indigenous people

- Provides cultural competency training and/or awareness training to all employees to create a welcoming work environment for Indigenous workers

Who can apply for this job?

The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada
- other candidates, with or without a valid Canadian work permit

How to apply

By email

hrmusawar.hussain@hotmail.com

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: hrmusawar.hussain@hotmail.com

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