



## Construction Project Manager

Posted by GWC General Contractors Ltd

**Posting Date :** 06-Oct-2025

**Closing Date :** 24-Apr-2026

**Location :** Kitchener

**Salary :** \$56 Per Hour

### Job Requirements

- **Education:** Bachelor's Degree (Civil Engineering)
- **Language:** English
- **Years of Experience:** 2 years
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job ID:** DISJ3226232

### Job Description:

#### Tasks

Coordinate subcontractors activities

Evaluate daily operations

Plan and organize daily operations

Select trade subcontractors

Prepare and submit construction project budget estimates

Recruit, hire and supervise staff and/or volunteers

Hire and supervise activities of subcontractors

Plan and prepare construction schedules and milestones and monitor progress

Prepare contracts and negotiate revisions, changes and additions to contractual agreements

Establish and implement policies and procedures for quality control

Operate CADD and other computer software systems

Read blueprint, schemas and drawings

Plan and manage budgets

Direct the purchase of building materials and land acquisitions

Develop and implement quality control programs

Develop risk management plans

Oversee the analysis of data and information

Prepare reports

### **Supervision**

11-15 people

### **Experience and specialization**

Computer and technology knowledge

Primavera

AutoCAD

MS Excel

MS Office

MS Outlook

MS PowerPoint

MS Project

MS Word

**Additional information**

**Security and safety**

Driver's validity license check

**Transportation/travel information**

Valid driver's license

Own vehicle

**Work conditions and physical capabilities**

Work under pressure

**Own tools/equipment**

Hard hat

Steel-toed safety boots

Cellular phone

**Personal suitability**

Efficient interpersonal skills

Excellent oral communication

Excellent written communication

Flexibility

Judgement

Organized

Team player

Values and ethics

Accountability

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [gwc.ontario@gmail.com](mailto:gwc.ontario@gmail.com)**

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