



## **ASSISTANT ACCOUNTING MANAGER (NOC:10010)**

**Posted by Iqbal Foods**

**Posting Date :** 10-Oct-2025

**Closing Date :** 08-Apr-2026

**Location :** East York

**Salary :** \$58.00 Per Hour

### **Job Requirements**

- **Education:** Bachelor's degree or equivalent experience
- **Language:** English
- **Years of Experience:** 1 year
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job ID:** DISJ7222049

### **Job Description:**

# ASSISTANT ACCOUNTING MANAGER (NOC:10010)

Posted on October 9, 2025 by Iqbal Foods

## **JOB DETAILS**

### **Location:**

East York, ON

M4H 1L9

### **Salary**

\$58.00 hourly/ 30 hours per week

## **Terms of employment**

### **Permanent employment**

Full time

### **Start date**

Starts as soon as possible

### **Vacancies**

1 vacancy

## **OVERVIEW**

## **Languages**

English

## **Education**

Bachelor's degree or equivalent experience

## **Experience**

1 years to less than 2 years

## **On site**

Work must be completed at the physical location. There is no option to work remotely.

## **Work setting**

Retail/wholesale establishment/distribution centre

## **RESPONSIBILITIES**

### **Tasks**

- Coordinate the organization's financial operations and budget activities in order to optimize financial performance
- Identifying and investigating compliance issues
- Plan and control budget and expenditures

- Review budgets and financial reports for specific projects
- Monitor financial control systems
- Manage contracts
- Oversee the collection and analysis of financial data
- Oversee the preparation of reports
- Advise senior management
- Provide customer service
- Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems
- Oversee payroll administration

### **Supervision**

3-4 people

### **EXPERIENCE AND SPECIALIZATION**

#### **Computer and technology knowledge**

- MS Excel
- MS Office
- MS Outlook

- MS Word
- Quick Books
- Accounting software

### **Area of work experience**

- Accounting

### **ADDITIONAL INFORMATION**

#### **Work conditions and physical capabilities**

- Fast-paced environment
- Work under pressure
- Tight deadlines
- Attention to detail
- Large caseload
- Large workload

#### **Personal suitability**

- Accurate
- Dependability

- Efficient interpersonal skills
- Excellent oral communication
- Organized
- Team player
- Values and ethics
- Flexibility
- Adaptability

### **EMPLOYMENT GROUPS**

**This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:**

Support for newcomers and refugees

### **WHO CAN APPLY TO THIS JOB?**

**The employer accepts applications from:**

- Canadian citizens and permanent or temporary residents of Canada
- Other candidates, with or without a valid Canadian work permit

### **HOW TO APPLY**

**Direct apply**

By Direct Apply

### **By email**

hriqbalhalalfoods@outlook.com

### **How-to-apply instructions**

Here is what you must include in your application:

- Cover letter

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [hriqbalhalalfoods@outlook.com](mailto:hriqbalhalalfoods@outlook.com)**

**Posted on Disabled job Portal**