



retail store supervisor

Posted by Chachula Enterprise Inc

Posting Date : 10-Oct-2025

Closing Date : 08-Apr-2026

Location : Bonnyville

Salary : \$36.50 Per Hour

Job Requirements

- **Education:** Secondary (high) school graduation certificate
- **Language:** English
- **Years of Experience:** 1 year
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job ID:** DISJ2176318

Job Description:

retail store supervisor

Verified

Company Name: **Esso Bonnyville**

Job details

5713 50 Ave Bonnyville, AB
T9N 2L1

On site

36.50 hourly / 35 to 40 hours per week

Permanent employment
Full time

Morning, Day, Weekend

Starts as soon as possible

1 vacancy

Job Bank #3421039

Overview

Languages

English

Education

Secondary (high) school graduation certificate

Experience

1 year to less than 2 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Retail service establishment

Responsibilities

Tasks

- Supervise staff (apprentices, stages hands, design team, etc.)
- Assign sales workers to duties
- Hire and train or arrange for training of staff
- Order merchandise
- Authorize return of merchandise
- Prepare reports on sales volumes, merchandising and personnel matters
- Resolve issues that may arise, including customer requests, complaints and supply shortages
- Organize and maintain inventory
- Supervise and co-ordinate activities of workers
- Manage cash
- Conduct performance reviews
- Arrange schedules
- Manage staff and assign duties
- Prepare daily reports of fuel, oil and accessory sales
- Organise day-to-day business operations

Supervision

- 3-4 people

Additional information

Security and safety

- Criminal record check

Work conditions and physical capabilities

- Work under pressure
- Attention to detail
- Combination of sitting, standing, walking
- Walking

Personal suitability

- Accurate
- Client focus
- Efficient interpersonal skills
- Flexibility

Organized
Reliability
Team player
Initiative
Ability to multitask

Who can apply for this job?

The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada
- other candidates, with or without a valid Canadian work permit

How to apply

Direct Apply

By Direct Apply

By mail

5713 50 Ave
Bonnyville, AB
T9N 2L1

How-to-apply instructions

Here is what you must include in your application:

- Cover letter

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: stn40094@parkland.ca

Posted on Disabled job Portal