



assistant manager, hotel

Posted by Travelodge Golden

Posting Date : 20-Oct-2025

Closing Date : 18-Apr-2026

Location : Golden

Salary : \$36.60 hourly / 35 to 40 hours per week Per Week

Job Requirements

- **Education:** Secondary (high) school graduation certificate
- **Language:** English
- **Years of Experience:** 1 year
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job ID:** DISJ4994948

Job Description:

Location: 1200 12th Street N Golden, BC V0A 1H2

Work location: On site

Salary: 36.60 hourly / 35 to 40 hours per week

Terms of employment: Permanent employment, Full time

Employment Condition: Morning, Day

Employment Groups: Support for persons with disabilities, Support for newcomers and refugees, Support for youths, Support for Veterans, Support for Indigenous people, Support for mature workers, Supports for visible minorities.

Starts as soon as possible

Vacancies: 1 vacancy

Overview

Languages: English

Education: Secondary (high) school graduation certificate

Experience: 1 year to less than 2 years

On site: Work must be completed at the physical location. There is no option to work remotely.

Responsibilities

Tasks

Develop and implement policies and procedures for daily operations

Recruit and hire staff

Supervise staff

Conduct performance reviews

Negotiate with suppliers for the provision of materials and supplies

Negotiate with clients for the use of facilities

Prepare budgets and monitor revenues and expenses

Prepare marketing plans

Implement marketing activities

Arrange for and oversee maintenance activities

Enforce policies and procedures

Assist clients/guests with special needs

Establish work schedules

How to apply

Direct Apply: By Direct Apply

By email: hr.travelodge.golden@gmail.com

By mail: 1200 12th Street N Golden, BC V0A 1H2

Job Location: 1200 12th Street N Golden, BC V0A 1H2

Employer: Travelodge Golden

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: hr.travelodge.golden@gmail.com

Posted on Disabled job Portal