



## hotel executive housekeeper

Posted by Auders 3000 Ltd

**Posting Date :** 06-Nov-2025

**Closing Date :** 05-May-2026

**Location :** Spruce Grove

**Salary :** \$36.50 Per Hour

### Job Requirements

- **Education:** Secondary (high) school graduation certificate
- **Language:** English
- **Years of Experience:** Fresher (less than 1 year)
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job ID:** DISJ7025720

### Job Description:

# hotel executive housekeeper

Verified

Company details: Travelodge by Wyndham Spruce Grove

## Job details

Spruce Grove, AB  
T7X 3X3

On site

36.50 hourly / 35 to 40 hours per week

Permanent employment  
Full time

Early morning, Evening, Shift, Flexible hours, Morning, Night, Day, Weekend

Starts as soon as possible

1 vacancy

Job Bank #3437446

## Overview

### Languages

English

### Education

Secondary (high) school graduation certificate

### Experience

7 months to less than 1 year

### On site

Work must be completed at the physical location. There is no option to work remotely.

### Work setting

Hotel, motel, resort

## **Responsibilities**

### **Tasks**

- Select and purchase equipment and supplies
- Plan and co-ordinate activities of housekeeping supervisors and crews
- Co-ordinate inspection of assigned areas
- Ensure that safety standards and departmental policies are met
- Co-ordinate maintenance and repair services
- Maintain inventory of supplies, equipment and uniforms
- Supervise in-house laundry services
- Co-ordinate in-house laundry services
- Schedule and assign duties of housekeeping staff
- Co-ordinate dry cleaning and valet services
- Ensure that local health and sanitation regulations are carried out
- Hire, train and supervise staff

### **Supervision**

- 3-4 people

## **Additional information**

### **Security and safety**

- Criminal record check

### **Transportation/travel information**

- Public transportation is available

### **Work conditions and physical capabilities**

- Fast-paced environment
- Attention to detail
- Combination of sitting, standing, walking
- Standing for extended periods

### **Personal suitability**

- Client focus
- Dependability
- Efficient interpersonal skills
- Flexibility

Initiative  
Organized  
Reliability  
Team player

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## **Who can apply for this job?**

### **The employer accepts applications from:**

- Canadian citizens and permanent or temporary residents of Canada
- other candidates, with or without a valid Canadian work permit

## **How to apply**

### **Direct Apply**

By Direct Apply

### **By email**

[suzau@travelodgesprucegrove.com](mailto:suzau@travelodgesprucegrove.com)

### **How-to-apply instructions**

Here is what you must include in your application:

- Cover letter

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [suzau@travelodgesprucegrove.com](mailto:suzau@travelodgesprucegrove.com)**

**Posted on Disabled job Portal**