transportation logistics coordinator

Posted by BSG Carrier

Posting Date : 19-Nov-2025

Closing Date : 18-May-2026

Location : Edmonton

Salary : $36.00 hourly / 35 to 40 hours per week Per Week

Job Requirements

- **Education**: Secondary (high) school graduation certificate
- **Language**: English
- **Years of Experience**: 1 year
- **Vacancy**: 1
- **Job Type**: Full Time
- **Job ID**: DISJ2756579

Job Description:

Location: 6033 30 Street NW Edmonton, AB T6P 1J8

Work location: On site

Salary: 36.00 hourly / 35 to 40 hours per week

Terms of employment: Permanent employment, Full time

Employment Condition: Evening, Shift, Morning, Day, Weekend

Employment Groups: Support for persons with disabilities, Support for newcomers and refugees, Support for youths, Support for Veterans, Support for Indigenous people, Support for mature workers, Supports for visible minorities.

Starts as soon as possible

Vacancies: 1 vacancy

Overview

Languages: English

Education: Secondary (high) school graduation certificate

Experience: 7 months to less than 1 year

On site: Work must be completed at the physical location. There is no option to work remotely.

Responsibilities

Tasks

Compile orders and instructions received from customers

Organize tasks to accomplish the work

Oversee operational logistics of the organization

Plan and organize operational logistics of the organization

Track and complete work orders

Monitor movement of supplies and materials between departments

Additional information

Work conditions and physical capabilities

Ability to work independently

Fast-paced environment

Work under pressure

Tight deadlines

Attention to detail

How to apply

Direct Apply: By Direct Apply

By email: hr@bsgcarrier.com

By mail: 6033 30 Street NW Edmonton, AB T6P 1J8

Job Location: 6033 30 Street NW Edmonton, AB T6P 1J8

Employer: BSG Carrier

To apply for this job vacancy, please send your resume along with a cover letter and a refrence letter from your previous employer to the following email: hr@bsgcarrier.com

Posted on Disabled job Portal