



administrative assistant

Posted by Choice Projects LTD

Posting Date : 23-Dec-2025

Closing Date : 21-Jun-2026

Location : High Level

Salary : \$25.17 hourly / 35 to 40 hours per week Per Week

Job Requirements

- **Education:** Secondary (high) school graduation certificate
- **Language:** English
- **Years of Experience:** 1 year
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job ID:** DISJ6800229

Job Description:

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email:
choiceprojects_construction@outlook.com

Posted on Disabled job Portal