



## **SUPERVISOR – RETAIL (NOC-62010)**

**Posted by 2224871 ALBERTA LTD. O/A DRAYTON VALLEY TEMPO**

**Posting Date :** 13-Feb-2026

**Closing Date :** 12-Aug-2026

**Location :** Drayton Valley

**Salary :** \$23.65 Per Hour

### **Job Requirements**

- **Education:** Secondary (high) school graduation certificate
- **Language:** ENGLISH
- **Years of Experience:** 1 year
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job ID:** DISJ7224730

### **Job Description:**

**TITLE:** SUPERVISOR – RETAIL (NOC-62010)

**EMPLOYER:** 2224871 ALBERTA LTD. O/A DRAYTON VALLEY TEMPO

## Job details

5829 50th Ave  
Drayton Valley, AB  
T7A 1J4

On site

23.65 hourly / 35 to 40 hours per week

Permanent employment  
Full time

Evening, Shift, Morning, Night, Day, Weekend, Overtime available

Starts as soon as possible

1 vacancy

## Overview

### Languages

English

### Education

Secondary (high) school graduation certificate

### Experience

1 year to less than 2 years

### On site

Work must be completed at the physical location. There is no option to work remotely.

### Work setting

Retail business

## Responsibilities

### Tasks

- Assign sales workers to duties
- Hire and train or arrange for training of staff
- Authorize payments by cheque
- Authorize return of merchandise
- Establish work schedules
- Sell merchandise
- Prepare reports on sales volumes, merchandising and personnel matters
- Resolve issues that may arise, including customer requests, complaints and supply shortages
- Organize and maintain inventory
- Supervise and co-ordinate activities of workers

### Supervision

- 3-4 people
- Cashiers

## Additional information

### Personal suitability

- Flexibility
- Reliability
- Team player

## Who can apply for this job?

The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada
- other candidates, with or without a valid Canadian work permit

## How to apply

### By email

[hrmusawar.hussain@hotmail.com](mailto:hrmusawar.hussain@hotmail.com)

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [hrmusawar.hussain@hotmail.com](mailto:hrmusawar.hussain@hotmail.com)**

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