Warehouse Supervisor

Posted by Ingrano

Posting Date : 03-Dec-2025

Closing Date : 01-Jun-2026

Location : Dorchester

Salary : $37 Per Hour

Job Requirements

- **Education**: College/CEGEP
- **Language**: English
- **Years of Experience**: 2 years
- **Vacancy**: 1
- **Job Type**: Full Time
- **Job ID**: DISJ4753480

Job Description:

Title of Position:

Warehouse Supervisor

NOC:

12013 – Supervisors, supply chain, tracking and scheduling co-ordination occupations

No. of Positions:

1

Work Location:

Dorchester, Ontario

Work Setting:

Warehouse

Workplace Information:

On site – Work must be completed at the physical location. There is no option to work remotely.

Terms of Employment:

Permanent Employment, Full Time

Hours of Work:

35 hours per week

Wage:

$37.00 per hour

Job Requirements:

Starts as soon as possible

Languages:

English

Education:

College/CEGEP

Experience:

2 years to less than 3 years

Responsibilities

Tasks

- Develop specific operational plans to prioritize warehouse activities and ensure timely order fulfillment
- Organize tasks and workflow to accomplish daily shipping, receiving and inventory objectives
- Co-ordinate activities with purchasing, logistics and other departments to maintain smooth operations
- Prepare and submit operational and inventory reports to management
- Resolve work problems, provide technical guidance and recommend measures to improve productivity and product quality
- Train workers in duties, safety procedures and company policies
- Arrange training sessions for staff to enhance performance and compliance
- Conduct performance reviews and provide ongoing feedback
- Co-ordinate, assign and review the work of shippers and receivers
- Requisition or order materials, equipment and supplies as required
- Organize and maintain inventory control systems to ensure accuracy and efficiency

Supervision

- 3–4 employees
- Shippers and receivers

Work Conditions and Physical Capabilities

- Fast-paced environment
- Work under pressure
- Tight deadlines
- Handling heavy loads
- Attention to detail

Personal Suitability

- Accurate
- Efficient interpersonal skills
- Flexibility
- Initiative
- Judgement
- Organized
- Reliability

- Team player

Employment Groups

This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of the following groups:
Indigenous people, Persons with disabilities, Newcomers to Canada, Older workers, Veterans, Visible minorities

How to Apply

By Email

hiring.sepl@gomail.ca

By Mail

22 Stardust Dr
Dorchester, ON
N0L 1G5

Screening Questions

Applicants must answer the following:

- Are you authorized to work in Canada?
- Are you willing to relocate for this position?
- Do you have experience working in this field?

Who Can Apply

You can apply if you are:

- A Canadian citizen

- A permanent resident of Canada
- A temporary resident of Canada with a valid work permit

Do not apply if you are not authorized to work in Canada. The employer will not respond to your application.

To apply for this job vacancy, please send your resume along with a cover letter and a refrence letter from your previous employer to the following email: hiring.sepl@gomail.ca

Posted on Disabled job Portal